TP200 Toast Printer - How To Change Your Printer’s IP Address From A Different Network

There are a few steps you’ll need to take to change your new Toast Printer’s IP address when it is not on the same IP address as your restaurant. You’ll need three things to do this:

• Windows laptop
• Ethernet Cable
• TP200 Toast Printer with Power Supply

1. Begin by plugging in the power supply into the TP200 Toast Printer’s orange “Power In” USB-C port.

2. Plug one end of the Ethernet cable (which most resembles a phone line) into the yellow “Internet Input” port.

3. Hold the feed button in (the top circular button on the front of the printer) while plugging in the power cable. The configuration page will print.

4. The configuration sheet will print with the IP address. It should have the address: 192.168.192.169

5. As an example, the goal is to change this IP address to:

   192.168.1.178 (this IP address is an example)

6. Plug the other end of the Ethernet cable into the Ethernet port of the Windows laptop.

7. Using the laptop, right-click on the network symbol at the bottom right of the screen.

8. Select Open Network & Internet settings

Instructions continue on the next page.
6. A settings menu will open on the screen. Select Ethernet on the left sidebar. Then select Change adapter options.

7. Select Ethernet in the new window that opens.

8. Next, select Properties.

10. Change the IP address of the Laptop Ethernet card. Your network is 192.168.1.XXX, so we'll change the address to that format.

11. Input the following information:
   - IP address: 192.168.1.100
   - Subnet: 255.255.255.0
   - Gateway: 192.168.1.1

12. Select OK and then close all windows open.

13. Open a browser and in the URL bar type in the IP address of your printer: 192.168.1.178

14. After entering the IP address, a configuration page for the printer will open up.
15. Select the Configure Interface button. A window will open requesting a user name and password. Fill in Toast for both the user name and password.

User Name: Toast
Password: Toast

16. Under the IP Address section, select Fixed IP Address.

17. On the Device IP Address line, change the printer’s new IP address to 192.168.1.178 (changing the second 192 to 1)

18. Then change the Gateway number to 192.168.1.178

19. Select the Save button.

⚠️ It’s important to note that the numbers in the picture are examples only.

Instructions continue on the next page.
20. On your Toast printer, hold the Power button until the printer light turns blue. Blue means the printer is no longer powered on.

21. Hold the Feed button while pressing the Power button. The printer should print a long configuration page as you did before in earlier steps.

22. The IP address listed should now be 192.168.1.178, the Subnet should be 255.255.255.0, and the Gateway should be 192.168.1.1

Fantastic work! You’ve successfully changed your Toast printer’s IP address from a different network!

You can unplug the printer from the laptop and plug it into your POS network.

Keep in mind, your printer needs to be selected for the terminal as it is normally done within the Toast application. The TP200 Toast Printer is called the Toast TP200/TP200W in the back-end of Toast.

If you’re have further issues or questions regarding your Toast printer’s IP address, contact Customer Care via online or phone - 617.682.0225.